

Quarterly Report by SBF's Affiliated Educational Institution
Name of Institution: Marine Parade Maha Bodhi Student Care Centre
For the meeting to be held on 23 Mar 2024
(Period covering 01/10/2023 - 31/12/2023)

1. Personnel Matters

Committee Member (CMC)

Venerable Seck Kwang Ping	Chairman
Mr Tan Yew Beng	Vice Chairman
Venerable Sumana Thero	Secretary
Mdm Chan Poh Swee	Treasurer

Staff Strength

Ms Chen Yu Wen	Centre Supervisor (Full Time)
Mdm Chou Yu Kuei	Centre Accounts Executive
Ms Hua Lan Lan	Care Teacher (Full-Time) (Monthly rated)
Mdm Lim Ah Moi	Kitchen Helper (Full-Time)(Monthly rated)
Mdm Lian Quee Luan, Jennifer	Care Teacher (Part-Time)(Hourly rated)
Mdm Pie Tjui Peng	Care Teacher (Part-Time)(Monthly rated)
Mdm Chong Ngek Keon	Care Teacher (Part-Time)(Hourly rated)
Mdm Lee Ah Howe	Care Teacher (Part-Time)(Hourly rated)

2. No. of Students

As at 31 Dec 2023			
Level	No of Boys	No of Girls	Total
P1	7	8	15
P2	4	7	11
P3	9	11	20
P4	1	3	4
P5	3	2	5
P6	0	0	0
Total	24	31	55

Total number of students stands at 55 as at 31 Dec 2023.

3. Human Resource Matters

At the moment, we have on full-time basis, two student-care staff, one kitchen staff; and on part-time basis, three staff.

4. Pupil Enroll

There were eight withdrawal and two admissions during the period from Oct to Dec 2023.

5. Operational Matters

Presently, students from Primary One to Six will work on their homework. They will be supervised by the staff. Our main concern is the supervision of the students' school work, especially spelling and dictation.

6. New changes

The centre was renovated in Nov 2023 as per MSF requirements.

7. New Suggestions

NIL

8. Financial matters

Amount of Fixed Deposit in Hong Leong Finance: \$ 288,960.49

Amount of Fixed Deposit in Maybank: \$ 401,905.80

Current bank balance in HSBC: \$ 76,343.44