

**Singapore Buddhist Federation**  
**Prince Siddhattha Child Care Centre Annual Report FY2023**

**1. Enrolment**

As at 31 December 2023, the centre had a total capacity of 116 children. 60 of them, or 51.7% were receiving additional subsidy given by MSF.

**2. Staff Strength**

Our centre had a team of 17 full-time staff and 5 part-time staff, consisting of 1 Supervisor, 1 Assistant Supervisor, 1 full-time Centre Administrator, 5 English Language Teachers, 1 part-time EL Assistant Teacher, 6 Chinese Language Teachers, 3 part-time Chinese Language Teacher, 1 Cook, 2 full-time Cleaners and 1 PT Cleaner.

**3. Staff Movements**

<u>Name</u>	<u>Cessation of Service</u>
Mdm Sng Geok Ping	8 February 2023
Ms Tan See Hong	5 November 2023
Mdm Hung Hsiu Chen	31 December 2023
Ms Pauline Faustino	31 December 2023

<u>Name</u>	<u>Commencement of Service</u>
Ms Leow Sheue Siew	3 January 2023
Ms Lim Siew Hoon	1 February 2023
Ms Wong Seat Fah	2 May 2023
Ms Tan See Hong	10 July 2023
Ms Xu Yajun	16 October 2023
Mdm Low Seok Hoon	1 December 2023

**4. Various Programs**

- The centre continued to run the Zippy Friends program as part of our Character Education curriculum.
- We continued our in-house Math program <I Think. I Can.> for all the N2, K1 and K2 children. Parents paid an extra of \$40 per month on top of the monthly school fee.
- The centre started our in-house Speech and Drama program for our N2, K1 and K2. This is one of the optional enrichment programs which we offered this year.
- Another optional enrichment program was the Music program by Music Sky Pte Ltd for the N1, N2, K1 and K2 levels. We also introduced a new Little Mindful Artist program by Heart Matters Psychotherapy to the N2, K1 and K2.

## 5. Events and Celebrations

- On 18 January, we celebrated Lunar New Year with Venerable Seck You Guang joining us. The children and teachers dressed up in traditional costumes or party clothes and engaged themselves in various activities significant to the occasion. They were introduced to the Chinese culture and the importance of Chinese New Year, followed by the different performances from PG – K2. Venerable gave his blessing to the children and distributed mandarin oranges to the representatives of each class. Tossing of Yu-Sheng ceremony were participated by Venerable and the staff, with children gathering around to observe the process. Venerable explained the significance of the ceremony, and reminded the children to be filial to their parents and grandparents.
- We collaborated with Tzu Chi Elderly Centre @Bukit Batok and Ng Teng Fong General Hospital (NTFGH) to run an Intergenerational Program. The program aims to educate both the elderly and our young children about healthy eating and active lifestyle. It has 4 online sessions and 1 physical session, with the first session started on 7 February. The dietitians from NTFGH conducted a face-to-face learning journey to the supermarket for the first session. The children and the elderly were taught on how to identify healthier products.
- On 10 March, we organised an excursion to Children’s Museum Singapore to spark children’s sense of wonder and curiosity through play during their exploration with the hands-on activities.
- On 11 April, our N2, K1 and K2 children went on a learning trip to NUS Cultural Centre to watch dance performance put up by some secondary school students for their Singapore Youth Festival Judging competition. At the same time, our PG and N1 children watched the live streaming of the dance performances in the centre.
- On 21 April, the centre celebrated Hari Raya Puasa to enhance the learning of the Muslim culture. We invited our Flair teacher, Teacher Siti, to share with us the practices and how Hari Raya is celebrated in a Muslim family. Children also danced to different Malay traditional songs.
- On 24 May, our K2 children embarked on a learning journey to Bukit View Primary School to have a taste of primary school life. They had a tour around in the primary school, learned how to buy food from the school canteen and were engaged in some games and craft activities facilitated by the P5 students.
- On 27 May, the centre organized our annual Parent-Teacher-Meeting session. The objective of the session is to allow both parents and teachers to build mutual trust and understanding, and to provide feedback to the parents on

their children's development. Valuable feedback and suggestions were provided by the parents via the post-PTM parents' survey.

- On 28 May, some of our K2 children performed on stage for Vesak Carnival @ Ngee Ann City, organized by Singapore Buddhist Federation. They performed to the songs, He's the One and Tian Tian Hao Tian- 天天好天.
- On 30 May, we brought the children to Zulin Temple for a temple tour and bathing of Prince Siddhattha, in celebration of Vesak Day. Venerable Seck Kwang Phing shared his blessings to the children. In the afternoon, children were engaged in the story-telling of Prince Siddhattha and they got to experience the Buddhist's practice of circumambulation.
- On 22 June, the centre celebrated Dumpling Festival. We have invited one of the children's grandma to share with us on how to wrap a dumpling. The children learnt about the festival and experienced wrapping the dumplings.
- On 7 July, we organized an excursion to Singapore Botanical Garden and Jacob Ballas Children's Garden to promote learning through outdoor play and parent engagement. A total of 78 family members and 113 children participated in the excursion. Some parents and grandparents volunteered to organize activities for the children.
- On 14 July, we had our annual photo-taking session from 9am to 12.30pm. The classes took turns to have their photographs taken by photographers from National Portrait.
- On 21 July, we celebrated Racial Harmony Day. The children came in different ethnic clothes and learnt about the culture of different ethnic groups. This is to help the children build a better understanding of the other races so that they show mutual respect for each other.
- On 4 August, our K1 and K2 children underwent their vision screening test conducted by HPB officers.
- We had our National Day celebration on 8 August. To inculcate good civic and moral values to the children, they were encouraged to give out small packet of biscuits and sweet to the people around our neighborhood to share their joy.
- On 25 August, we brought the children to Gardens by the Bay- Love the Last March. Through this excursion, children gained exposure and knowledge on endangered species.
- On 26 August, our K1 children performed on stage for Get Well, Live Well Health Carnival, organized by Health Promotion Board, Ng Teng Fong

General Hospital and Bukit Batok GRC. They performed to the song, Tian Tian Hao Tian- 天天好天.

- On 31 August, we celebrated Teachers' Day. The parents made video recordings with the child/ children to express their gratitude towards their teachers. They also made cards, craft work, cookies and small gifts for the teachers.
- On 29 September, we celebrated Mid-Autumn Festival. Some parents and grandparents were invited to demonstrate the making of mooncakes. They facilitated hands-on session for the children in making snow-skin mooncake. The children learnt about the festival and experienced mooncake making.
- In celebrating Children's Day, we collaborated with Jurong Town Council to organise a litter-picking exercise, working alongside the community helpers. The children learnt a valuable lesson, under the guidance of our very friendly community helpers. The children drew, and penned down their words of appreciation to these unsung heroes. Parents also donated food items generously to them to show their appreciation.
- On 28 October, the centre held its annual K2 Graduation Ceremony at HDB Hub Auditorium from 3.30pm to 5pm. All the N2, K1 and K2 children from the centre performed a musical skit entitled "The Legend of Guan Yin Bodhisattva". The K2 graduates also showed their appreciation to their parents through the tea ceremony.
- On 10 November, the centre celebrated Deepavali with teachers showing a video on the significance of the festival of lights, and a demonstration of henna drawing. The children had curry rice for lunch and also sampled Indian food like putu mayam and murukku.
- On 11 November, the centre organized our End-of-year Parent-Teacher-Meeting session. The objectives of this session are to strengthen the trust and understanding between parents and teachers, and for teachers to provide feedback to the parents on their children's development. Feedbacks given by the parents were very positive and encouraging, and suggested that they were very satisfied with our services.
- On 22 December, the centre celebrated Christmas and New Year with a teacher posing as Santa Claus giving out presents. The children also participated in various games and a sing-along session.
- Our application for providing infant care services was approved on 28 December. The centre is able to provide infant care services with effect from 1 January 2024, with a maximum intake of 10 infants. The maximum capacity of our child care section will then be reduced to 104.

## 6. Other Matters

Renovation work for Infant Care area was carried out and completed in the month of September by Woon Fong Design & Deco. Enterprise.

## 7. Finance

- The Fixed Deposit in Sing Investments & Finance Limited was continued from 21 July 2023 with a sum of \$877,977.60, at an interest rate of 3.05%. It will mature on 21 July 2024.
- We received cash donations amounting to a total sum of S\$22,431.98.
- With our total income (inclusive of the donations) amounting to S\$1,123,113.65 and total expenses S\$1,130,326.58, **the deficit for the year was S\$7,212.93.**
- For the year 2024, we projected our total income to be S\$1,123,223.57, total expenses S\$1,144,362.64 and the deficit S\$21,139.07.
- Our P&L statements FY2023 and Budget FY2024 are as per attached.